

Audit and Accountability Committee



Post Solicitation Briefing for Municipal Commercial Garbage Collection, Disposal and Recycling Services

Date: November 1, 2021

Presented by: Troy Elliott, CPA, Deputy Chief Financial Officer

Solicitation Overview

The City of San Antonio is solicited proposals from qualified firms interested in providing municipal commercial solid waste services to include refuse collection, disposal and recycling collection and processing services at various City locations and any new locations added during term of new contract.



Solicitation Type

- Request for Proposals (RFP)



Estimated Value

- \$4.5 Million



Proposed Term

- 3 years with 2, 1-year renewal options

Overview

Contractor is responsible for furnishing all containers, supplies, labor, and equipment necessary to fulfill the contract.

Commercial Garbage Collection:

- 101 locations of Front Load Containers currently in service;
- City Departments can request service up to 6x per week (Monday through Saturday) based upon operational needs;
- 16 locations of Open Top Containers currently in service;
- City Departments can request set service days or on an “On-Call” basis;
- Allows new locations to be added and temporary services at seasonal locations

Overview

Recycling Collection:

- 28 locations of Front Loader and Compactor Containers for recycling services currently in service;

Selected Contractor responsible for the legal disposal of non-recyclable waste at a State approved facility.

Recommended Award

RFP Annual Contract for Municipal Commercial Garbage Collection, Disposal and Recycling Services for the City of San Antonio (21-044) RFx: 6100013717 SCORE SUMMARY *FINAL EVALUATION September 23, 2021			
	Maximum Points	Vendor A	Vendor B
A - Experience, Background, Qualifications	30	27.57	26.14
B - Proposed Plan	35	30.29	29.14
A - B Sub-Total	65	57.86	55.28
C - Price	20	20.00	14.11
D - Local Preference Program	10	5.00	0.00
E - Veteran-Owned Small Business Preference Program	5	0.00	0.00
TOTAL SCORE	100	82.86	69.39
RANK BASED ON TOTAL SCORE		1	2

*One evaluation meeting held with no interviews conducted.

Due Diligence

Finance and Audit Departments – Due Diligence Results

Number of vendors notified:	81
Number of vendors at pre-submittal conference:	4
Number of responses received:	2
Results of Minimum Requirements Review:	No Material Findings
Results of Due Diligence Review:	No Material Findings